



Legal Aid

10/23 form 25b
Tax Invoice
Criminal Legal Aid
Fixed Fees
Schedule G

Table with 2 columns: Field name (Legal aid file no., Invoice date, Invoice number, GST number, Lead provider's ref., Charges/CRNs) and empty input box.

To: Legal Aid, Customer, Lead provider, Provider number, Court type (High Court checked), DX Box Number, City, Law firm, Firm number, Court location.

Details of claim

Fixed Fee: Date fixed fee(s) completed Fixed Fee Plus: Covers period from to

Interim invoice Final invoice

Table with 3 columns: Activity (Pre-proceedings, Preparation of appeals, Criminal Cases Review Commission, Leave to appeal to Court of Appeal), Interim fee (excl. GST), Completion fee (excl. GST), Full fee (excl. GST).

Summary table with 2 columns: Total (Total fixed fees, Total hearing time, Total fixed fee plus activities, Total disbursements, Total GST, Total mileage, Total amount) and Amount (\$).

*If you are not registered for GST, you will be paid the GST excl. amount. There is no GST on mileage.

Hearing Time	No. of half hours*		Schedule A-C	Schedule D	Schedule E	Schedule F	Total fee
	HT	WT	\$54 per half hour	\$67 per half hour	\$75 per half hour	\$85 per half hour	
Pre-hearing conference(s)							
Appeal hearing							
Leave to appeal to Court of Appeal							

*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

Waiting time for an activity exceeded one hour? No

Yes → Reasons:

Fixed Fees Plus Activities¹

PAL for the case 1 2 3 4

	Lead Provider		Listed Provider B	
Provider name or number	_____		_____	
Level of experience	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> SUP	
Provider rate (excl. GST)	\$ _____		\$ _____	
	Hours	Total fees	Hours	Total fees

¹Activities where prior approval has been sought and granted.

Disbursements (attach receipts/invoices, where applicable)	Units	Total (excl. GST)
Interpreters preparation		
Interpreters in court not judge directed		
Library		
Other LINZ fees		
Printing of disclosure		
Report – Medical		
Report – Restorative justice		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy). There is no GST on mileage.		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Prior-approval disbursements (attach receipts/invoices, where applicable)		

Interim fee

If you are claiming an interim fee, please explain the work undertaken to substantially progress the case.

Please tick as appropriate:

I am making a claim on a grant that has been reassigned to me.

I am making a claim on a grant that has been reassigned to another provider.

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the customer named above.
- If claiming hearing time, I have records of all hearing time covered by this claim.

Signature of lead provider

Date

day month year